



## EMPLOYMENT APPLICATION

Personal Information

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Are you at least 18 years of age?  Yes  No

Are you authorized to work in the United States?  Yes  No

Do you or will you require immigration sponsorship to work for Bridgewater College?  Yes  No

General Information

Type of Position Desired  Full Time  Part Time

Position Applied For \_\_\_\_\_

Date Available \_\_\_\_\_ Salary Desired \_\_\_\_\_

Have you previously applied to or been employed by Bridgewater College?  Yes  No

How did you hear about the employment opportunity? \_\_\_\_\_

Educational Background

Name and Location of High School Last Attended \_\_\_\_\_

Name/Location of College(s), Technical or Other Schools	Graduated (Yes/No)	Major	Degree

Prof. Licenses/Cert.

Professional Licenses/Certification

Type	Date Issued	Number	Expiration Date

Area of Specialization \_\_\_\_\_

Military Experience

US Military Branch \_\_\_\_\_ Rank at Discharge \_\_\_\_\_

Status:  Active Duty  Guard  Reserve  Retired

Training or Specialty \_\_\_\_\_

Employment History	Starting Date:	Firm Name _____ Phone _____	Starting Salary:
		Supervisor's Name _____ Job Title _____	
	Ending Date:	Primary Duties _____	Ending Salary:
		Reason for Leaving _____	
		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, please explain _____	
	Starting Date:	Firm Name _____ Phone _____	Starting Salary:
		Supervisor's Name _____ Job Title _____	
	Ending Date:	Primary Duties _____	Ending Salary:
		Reason for Leaving _____	
	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, please explain _____		
Starting Date:	Firm Name _____ Phone _____	Starting Salary:	
	Supervisor's Name _____ Job Title _____		
Ending Date:	Primary Duties _____	Ending Salary:	
	Reason for Leaving _____		
	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, please explain _____		

Have you even been convicted of any felony or misdemeanor other than a minor traffic violation?  Yes  No

If so, state date, court and nature of offense \_\_\_\_\_

A conviction record will not necessarily disqualify you for employment. We do, however, perform criminal background checks and must take this into consideration when determining appropriate positions.

Bridgewater College's Campus Police and Safety Department provides a safe and secure environment for students, faculty, staff and visitors to the College community. To learn more about campus safety, visit the Campus Police page of the web site and see (1) the College's annual security report, which summarizes policies on campus security and personal safety, crime prevention, fire safety, and crime reporting, and includes crime statistics for the past three years, and (2) the College's comprehensive Emergency Operations Plan. To request a printed copy of either document, please call (540) 828-5761.

**Annual Security Report:** <http://www.bridgewater.edu/files/police/Campus-Security-and-Fire-Safety-Report.pdf>

**Emergency Operations Plan:** <http://www.bridgewater.edu/files/police/BCEmergencyOperationsPlan.pdf>

I understand that any employment with Bridgewater College would not be for any fixed period of time and that if employed, I may resign at any time for any reason or the College may terminate my employment at any time for any reason in the absence of a specific written agreement to the contrary signed by the President of the College.

I voluntarily consent to a thorough investigation of my past employment and activities. I give BC the right to make checks on my background and release from all liability or responsibility all persons, companies or corporations supplying such information.

I understand that any false or incomplete answers or statements made by me on this application or any supplement thereto or in connection with the above-mentioned investigations will be sufficient grounds for immediate discharge, if I am employed.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date